

MINUTES OF REGULAR MEETING HELD NOVEMBER 5, 2018

REGULAR MEETING The Granite Falls Town Council held a Regular Meeting on Monday, November 5, 2018 at 6:00 p.m. in the Council Chambers of the Administrative Building.

PRESENT The following members of the governing body were present: Mayor Barry Hayes, Council Members Dr. Caryl B. Burns, Larry Knight, Jim Mackie, Mike Mackie, Martin Townsend, and Tracy Townsend.

ABSENT The following member of the governing body was absent: None

STAFF PRESENT The following staff members attended the meeting: Town Manager Jerry Church, Town Clerk Paula Kirby, Town Planner Greg Wilson, Administrative Assistant Kara Calloway, Police Chief Chris Jenkins, Police Officer April Biddix, and Public Works Director Randy Smith.

VISITORS None.

NEWS MEDIA No news media attended the meeting.

MEETING CALLED TO ORDER Mayor Barry Hayes called the meeting to order and welcomed everyone present.

INVOCATION Mayor Pro Tem Dr. Caryl B. Burns led in prayer.

PLEDGE OF ALLEGIANCE Mayor Barry Hayes led the Pledge of Allegiance.

SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS

New Employee Introductions:

Granite Falls Police Chief Chris Jenkins introduced Police Officer April Biddix to the Council.

APPROVAL OF AGENDA Tracy Townsend made a motion the Council approve the agenda as presented. Larry Knight seconded the motion, with a unanimous affirmative vote.

APPROVAL OF MINUTES FROM THE REGULAR TOWN COUNCIL MEETING HELD OCTOBER 15, 2018 Martin Townsend made a motion the Council approve the minutes from the Regular Town Council meeting held October 15, 2018 as presented. Jim Mackie seconded the motion, with a unanimous affirmative vote.

TOWN ATTORNEY REPORT Town Attorney Bruce Cannon did not have a report.

PUBLIC COMMENT PERIOD No one registered to speak during the Public Comment Period.

PUBLIC HEARINGS None.

NEW BUSINESS/ACTION ITEMS

PUBLIC HEARING CALLED FOR PRELIMINARY ASSESSMENT ROLL The Council was requested to review the preliminary assessment roll of potential liens against owners of real property located in the Town of Granite Falls that have failed to pay invoices issued by the Town for services rendered by the Town to abate public nuisances on said real property. These abatement services consisted of mowing grass and/or removing refuse or solid waste and/or demolition of declared nuisance structures in accordance with Town ordinances.

Martin Townsend made a motion the Council call for a public hearing on the preliminary assessment roll at the Special Town Council meeting scheduled for Thursday, December 6, 2018 at 5:30 p.m. Larry Knight seconded the motion, with a unanimous affirmative vote. A copy of the preliminary assessment roll is attached and is hereby made a part of these minutes.

RESOLUTIONS DESIGNATING MEETING DATES FOR 2019 APPROVED Mike Mackie made a motion the Council adopt resolutions designating meeting dates for the Granite Falls Town Council, the Granite Falls Planning Board, the Granite Falls Board of Adjustment and the Granite Falls Recreation Advisory Board. Tracy Townsend seconded the motion, with a unanimous affirmative vote. Copies of the resolutions are attached and are hereby made a part of these minutes.

ABC FINANCIAL STATEMENTS The Granite Falls ABC Board submitted the financial statement for the three-month period ended September 30, 2018 for the Council's review and comments. Copies of the statements are attached and are hereby made a part of these minutes.

ABC DISTRIBUTION APPROVED Town Finance Officer Marsha Harbison requested the Council to authorize the distribution of ABC funds in the amount of \$4,829.84 to the local schools as follows:

Granite Falls Elementary School	36%	\$1,738.74
Granite Falls Middle School	36%	\$1,738.74
Dudley Shoals Elementary School	<u>28%</u>	<u>\$1,352.36</u>
Total Distribution	<u>100%</u>	<u>\$4,829.84</u>

These funds represent the portion of the ABC Store profit distribution for the first quarter ended 9/30/2018.

Mike Mackie made a motion the Council approve the distribution of ABC funds as requested. Dr. Caryl B. Burns seconded the motion, with a unanimous affirmative vote.

STREET COMMITTEE RECOMMENDATIONS APPROVED The Town of Granite Falls Street Committee, Chairman Martin Townsend and Council Members Mayor Pro Tem Dr. Caryl Burns and Larry Knight met on Monday, October 29, 2018 in the Council Room. Chairman Townsend requested the Town Council's approval of Street Committee recommendations approved during the Street Committee meeting. The Street Committee recommendations are as follows:

- A) Approve proposed Powell Bill strategy changes which will maximize the amount of Powell Bill funds available for street paving and maintenance.

Tracy Townsend made a motion the Council approve the proposed Powell Bill strategy changes as requested. Dr. Caryl B. Burns seconded the motion, with a unanimous affirmative vote. A copy of the proposed changes is attached and is hereby made a part of these minutes.

- B) Approve proposed Budget Amendment #3-2019 which increases street paving and maintenance expenses as approved by the Town Council at its October 15, 2018 meeting and includes the proposed Powell Bill strategy changes as outlined in item A) above.

Jim Mackie made a motion the Council approve proposed Budget Amendment #3-2019 as requested. Dr. Caryl B. Burns seconded the motion, with a unanimous affirmative vote. A copy of Budget Amendment #3-2019 is attached and is hereby made a part of these minutes.

- C) Approve proposed street paving and maintenance priorities for fiscal year ending June 30, 2019. Approving these priorities allows Town staff to focus on obtaining competitive bids for these projects.

Jim Mackie made a motion the Council approve the proposed street paving and maintenance priorities for fiscal year ending June 30, 2019 as requested. Mike Mackie seconded the motion, with a unanimous affirmative vote. A copy of the priority list is attached and is hereby made a part of these minutes.

TOWN HOLIDAY SCHEDULE The Town of Granite Falls Administrative Office, the Recreation Center, and the Public Works and Electric Departments will be closed in observance of the following holidays:

Veterans Day	Monday, November 12 th
Thanksgiving	Thursday, November 22 nd & Friday, November 23 rd
Christmas	Monday, Tuesday & Wednesday, December 24 th - 26 th
New Year's Day	Tuesday, January 1 st
Dr. Martin Luther King, Jr. Day	Monday, January 21 st

The Recreation Building will be closed to the public the entire week of Thanksgiving, so the floors can be refinished. The Police and Fire Departments and the Water and Wastewater Facilities will be on duty as scheduled and those employees scheduled to work these holidays receive alternate time off with pay. Republic Services will pick up garbage and recycling on their regular schedule except for Christmas Day.

MANAGER UPDATE Town Manager Jerry Church updated the Council on the following:

1. Enclosed with the Council's agenda package was a calendar of events through the end of November 2019. Revisions since the last calendar were highlighted in yellow. Upcoming events include the Veterans Day Ceremony on Friday, November 9, 2018 at 10:00 a.m. at the Recreation Center, the Festival on the Square Annual Tree Lighting Ceremony on Monday, November 19, 2018 at 6:15 p.m. in downtown, the NCLM Advocacy Goals Conference in Raleigh on Thursday, November 29, 2018 at 10:00 a.m. (Reservations required) and the Granite Falls Rotary Club Annual Christmas Parade on Saturday, December 1, 2018 at 12 noon in downtown (Christmas Parade Lineup starts at 10:00 a.m.).

Note: Members of the Town Council may attend events that are, or are not, sponsored by the Town but there will be no Council business conducted at any of these events in instances where a quorum of the Council may be present.

2. Town Manager Jerry Church reviewed the financial dashboard and an analysis of current year sales tax revenue and property tax revenue versus prior year and budgeted revenues for the four months ended October 31, 2018 which represents 33% of fiscal year 2019. The Council received these documents at the Council meeting.
3. Town auditors, Martin Starnes & Associates, will present the annual Town audit report to the Council at the December 6, 2018 Special Council meeting.

COUNCIL GOES INTO CLOSED SESSION Dr. Caryl B. Burns made a motion under N.C. General Statute 143-318.11 (3) the Council shall hold a closed session to consult with an attorney employed or retained by the public body to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. Larry Knight seconded the motion, with a unanimous affirmative vote.

COUNCIL GOES OUT OF CLOSED SESSION Mike Mackie made a motion the Council go out of Closed Session. Martin Townsend seconded the motion, with a unanimous affirmative vote.

MEETING ADJOURNED Tracy Townsend made a motion the Council adjourn the meeting. Larry Knight seconded the motion, with a unanimous affirmative vote.