

MINUTES OF REGULAR MEETING HELD APRIL 16, 2018

REGULAR MEETING The Granite Falls Town Council held a Regular Meeting on Monday, April 16, 2018 at 6:00 p.m. in the Council Chambers of the Administrative Building.

PRESENT The following members of the governing body were present: Mayor Barry Hayes, Council Members Larry Knight, Jim Mackie, Mike Mackie, and Martin Townsend.

ABSENT The following members of the governing body were absent: Dr. Caryl B. Burns and Tracy Townsend.

STAFF PRESENT The following staff members attended the meeting: Town Manager Jerry Church, Town Clerk Paula Kirby, Town Planner Greg Wilson, Administrative Assistant Kara Calloway, and Police Chief Chris Jenkins.

VISITORS J. P. Miller, Shelly Miller, and Clarence Lockamy, representing the Wooten Company.

NEWS MEDIA No news media attended the meeting.

MEETING CALLED TO ORDER Mayor Barry Hayes called the meeting to order and welcomed everyone present.

INVOCATION Ms. Karen Isbell, Treasurer of Burgess Chapel Church Foundation, led in prayer.

PLEDGE OF ALLEGIANCE Mayor Barry Hayes led the Pledge of Allegiance.

APPROVAL OF AGENDA Mike Mackie made a motion the Council approve the agenda as presented. Martin Townsend seconded the motion, with a unanimous affirmative vote.

MINUTES FROM THE SPECIAL TOWN COUNCIL MEETING HELD MARCH 26, 2018 APPROVED Jim Mackie made a motion the Council approve the minutes from the Special Meeting held March 26, 2018. Mike Mackie seconded the motion, with a unanimous affirmative vote.

MINUTES FROM THE SPECIAL TOWN COUNCIL BUDGET WORK SESSION HELD MARCH 26, 2018 APPROVED Martin Townsend made a motion the Council

approve the minutes from the Special Budget Work Session held March 26, 2018. Larry Knight seconded the motion, with a unanimous affirmative vote.

SPECIAL INTRODUCTIONS/PRESENTATIONS/RECOGNITIONS

Scott Loudermelt, Executive Director of the Blue Ridge Piedmont Chapter of the American Red Cross, was unable to attend the meeting due to recent storms in Greensboro.

TOWN ATTORNEY REPORT Town Attorney Bruce Cannon did not have a report.

PUBLIC COMMENT PERIOD No one registered to speak during the Public Comment Period.

PUBLIC HEARINGS

PUBLIC HEARING CALLED TO ORDER ON ZONING TEXT AMENDMENT #2-2018 Mayor Barry Hayes called to order a public hearing on Zoning Text Amendment #2-2018. The Council called for the public hearing at the March 26, 2018 Council meeting following the presentation of the text amendment by Town Planner Greg Wilson.

Zoning Text Amendment #2-2018, submitted by J. P. Miller, would expand the hours of operation (closing time) for Wine Shop/Wine Bar and Craft Beer Bottle Shop/Taproom businesses that are allowed in the Central Business District under Conditional Use Permits. The Planning Board voted unanimously to recommend that the Town Council approve Zoning Text Amendment #2-2018 as submitted.

Notice of the public hearing was duly provided in the *News Topic* as required by law.

No one registered to speak during the public hearing.

PUBLIC HEARING ON ZONING TEXT AMENDMENT #2-2018 CLOSED Mayor Barry Hayes closed the Public Hearing on Zoning Text Amendment #2-2018.

NEW BUSINESS/ACTION ITEMS

ZONING TEXT AMENDMENT #2-2018 APPROVED The Council considered Zoning Text Amendment #2-2018. The Planning Board voted unanimously to recommend that the Town Council approve Zoning Text Amendment #2-2018 as submitted.

Martin Townsend made a motion the Council approve Zoning Text Amendment #2-2018, which the Granite Falls Town Council does hereby find and determine that the adoption thereof is consistent with the adopted Granite Falls Horizons: Land Development Plan because it expands the variety of downtown commercial offerings available to residents while also adhering to development patterns identified in the Future Land Use Map.

It is determined that Zoning Text Amendment #2-2018 is both reasonable and in the public interest due to its consistency with the adopted Granite Falls Horizons: Land Development Plan, which encourages fair, effective and efficient development.

Jim Mackie seconded the motion, with a unanimous affirmative vote. A copy of Zoning Text Amendment #2-2018 is attached and is hereby made a part of these minutes.

ORDINANCE #336 APPROVED The Council considered Ordinance #336 amending the Town of Granite Falls Zoning Ordinance, contingent upon the approval of Zoning Text Amendment #2-2018 at tonight's Council meeting. Zoning Text Amendment #2-2018 would expand the hours of operation (closing times) for Wine Shop/Wine Bar and Craft Beer Bottle Shop/Taproom businesses that are allowed in the Central Business District under Conditional Use Permits.

Martin Townsend made a motion the Council approve Ordinance #336 as presented. Jim Mackie seconded the motion, with a unanimous affirmative vote. A copy of Ordinance #336 is attached and is hereby made a part of these minutes.

RESOLUTION DECLARING MAY 25, 2018 AS NATIONAL MISSING CHILDREN'S DAY IN THE TOWN OF GRANITE FALLS APPROVED The Council considered a resolution from the National Center for Exploited & Missing Children proclaiming Monday, May 25, 2018 as National Missing Children's Day in the Town of Granite Falls as part of an on-going effort to prevent the abduction and sexual exploitation of children.

Larry Knight made a motion the Council approve the resolution as presented. Mike Mackie seconded the motion, with a unanimous affirmative vote. A copy of the resolution is attached and is hereby made a part of these minutes.

ATTORNEY'S CONTRACT APPROVED The Council was requested to approve the General Counsel Agreement for \$4,350 with Cannon Law Firm, P.A. to serve as the Town's attorney for fiscal year 2018–2019.

Martin Townsend made a motion the Council approve the General Counsel Agreement as requested. Larry Knight seconded the motion, with a unanimous affirmative vote. A copy of the agreement is attached and is hereby made a part of these minutes.

MONTHLY BUDGET REPORT The Revenue and Expenditure Report for the period ended March 31, 2018 was presented for the Council's review and comment. This report represents 75% of the current 2017–2018 fiscal year budget. Also presented for the Council's review was the financial dashboard and an analysis of current year sales tax revenue and property tax revenue versus prior year and budgeted revenues. Copies of these reports are attached and are hereby made a part of these minutes.

ABC EXPENDITURE STATEMENTS The principals of the local schools submitted their expenditure statements for the quarter ended March 31, 2018 for the Council's review and comments. Copies of the statements are attached and are hereby made a part of these minutes.

RESOLUTION TO REQUEST A NC CONNECT BOND GRANT AND LOAN THROUGH THE NORTH CAROLINA DRINKING WATER STATE RESERVE FUND (DWSRF) FOR THE REPLACEMENT OF THE FINISHED WATER LINE FROM THE WATER TREATMENT FACILITY TO LAUREL STREET APPROVED

The North Carolina Drinking Water State Reserve Fund (DWSRF) has NC Connect Bond funds available for grants or loans for public water systems. Council shall consider a Resolution to request a DWSRF grant and loan for approximately \$500,000 to replace the finished water line from the Water Treatment Facility to Laurel Street. The 8-inch ductile iron line was installed in 1942 and would be replaced by a 12-inch water line that would increase pump rates at the Water Treatment Facility and finished water flow into the Town's water distribution system. The finished water line replacement project is project WD3 in the Town Capital Improvement Plan (CIP) and is scheduled for completion in fiscal year 2020.

The Town may be eligible for a grant of up to 25% (\$125,000) of the cost of the project. If the Town is awarded a grant of \$125,000, the Town Council would have to decide whether to accept the grant at a future Council meeting. If the Town Council accepts the grant, the DWSRF grant would require an upfront grant administration fee of 1.50% of the grant or \$1,875. If the Town is awarded a DWSRF loan for the remaining 75% cost of the project (\$375,000 for a maximum of 20 years at 0% interest), the Town Council would have to decide whether to accept the loan at a future Council meeting. If the Town Council accepts the loan, the DWSRF loan does require an upfront loan administration fee of 2% of the loan, which would be \$7,500. There is also a possibility that the Town would be awarded a grant less than the 25% maximum and the Council would have to decide whether to accept the combination of the loan and or grant or to fund the project by using current revenues or by using Water and Sewer Fund Balance. The DWSRF application deadline is April 30, 2018.

Mike Mackie made a motion the Council approve the resolution as presented. The resolution authorizes Town Manager Jerry Church to execute and file the DWSRF application on behalf of the Town. Martin Townsend seconded the motion, with a unanimous affirmative vote. A copy of the resolution is attached and is hereby made a part of these minutes.

EMPLOYEE JOB GRADES, CLASSIFICATIONS AND PAY RANGES FOR FISCAL 2018-2019 APPROVED

Town Manager Jerry Church developed the attached schedule recommending employee job grades, classifications and pay ranges for fiscal year 2018-2019. Town Manager Church updated the schedule by using the MAPS Group Position and Classification Study completed in fiscal year 2016, the annual salary data compiled by the North Carolina League of Municipalities, as well as input from the Department Managers. The recommended pay ranges on the schedule allow for the implementation of Phase 4 of the pay plan approved by the Council in fiscal 2016. The Full Time Employee Budget for fiscal

2019 is 60 employees which includes one additional electric lineman the Council approved at the February 19, 2018 Council Meeting.

Jim Mackie made a motion the Council approve employee job grades, classifications and pay ranges for fiscal 2018-2019. Larry Knight seconded the motion, with a unanimous affirmative vote. A copy of the pay schedule is attached and is hereby made a part of these minutes.

COUNCIL MEETING SCHEDULE CHANGES APPROVED Jim Mackie made a motion the Council call for a Special Town Council Meeting on Monday, April 30, 2018 at 5:30 p.m. followed by a Special Town Council Budget Work Session at 6:15 p.m.; cancel the regular Town Council Meetings scheduled for Monday, May 7, 2018 and Monday, May 21, 2018; and call for a Special Town Council Meeting on Tuesday, May 22, 2018 at 5:30 p.m. Larry Knight seconded the motion, with a unanimous affirmative vote.

TOWN HOLIDAY SCHEDULE The Town of Granite Falls Administrative Office, the Recreation Center, and the Public Works and Electric Departments will be closed on Monday, May 28, 2018 for the Memorial Day Holiday. The Police and Fire Departments and the Water and Wastewater Facilities will be on duty as scheduled and those employees scheduled to work the holiday receive alternate time off with pay. Republic Services will pick up garbage and recycling on their regular schedule.

MANAGER UPDATE Town Manager Jerry Church updated the council on the following:

1. Enclosed with the Council's agenda package was a calendar of events through the end of May 2019. Revisions since the last calendar were highlighted in yellow. Upcoming events include the WPCOG Annual Meeting on Thursday, April 26th at 6:00 p.m. at the Crowne Plaza in Hickory, NC (reservations required), the National Day of Prayer breakfast on Tuesday, May 3rd at 7:00 a.m. at the First Baptist in Lenoir, NC (reservations required), National Day of Prayer Ceremony on Tuesday, May 3rd at noon on the Granite Falls Town Square, and the Art in the Park concert on Monday, May 21st at 6:30 p.m. in downtown Granite Falls. There will not be a NCLM Town Hall Day this year, but Mr. Church will contact our legislators to make appointments to visit them in Raleigh. Members of the Town Council may attend events that are not sponsored by the Town but there will be no Council business conducted at any of these events in instances where a quorum of the Council may be present.
2. The Employee Appreciation Luncheon will be held Friday, June 22, 2018 at 11:00 a.m. at the Recreation Center.

MEETING ADJOURNED Martin Townsend made a motion the Council adjourn the meeting. Mike Mackie seconded the motion, with a unanimous affirmative vote.