



TOWN OF
GRANITE FALLS
North Carolina

Barry Hayes Mayor • Dr. Caryl B. Burns Mayor Pro Tem • Jerry T. Church Town Manager
Council Members Larry Knight • Jim Mackie • Mike Mackie • Martin D. Townsend • Tracy Townsend

AGENDA
REGULAR TOWN COUNCIL MEETING
MONDAY, NOVEMBER 4, 2019
4 SOUTH MAIN STREET
6:00 PM

- I. WELCOME - CALL TO ORDER MAYOR BARRY HAYES
- II. INVOCATION PASTOR ROCKET BARBER
ANCHOR CHURCH OF GOD
- III. PLEDGE OF ALLEGIANCE MAYOR BARRY HAYES
- IV. RECOGNITION OF VISITORS
- V. SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS
New Employee Introductions:
1. Police Chief Chris Jenkins will introduce Police Officer Travis Bentley.
2. Brandi C. Fesperman, CPA, Senior Accountant with Martin Starnes & Associates, CPAs, P.A., will present the Council with the Town of Granite Falls Annual Report and audit results for the year ended June 30, 2019. (See attachment #1.)
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES FROM THE REGULAR TOWN COUNCIL MEETING HELD OCTOBER 7, 2019.
- VIII. TOWN ATTORNEY REPORT BRUCE CANNON
- IX. PUBLIC COMMENT PERIOD
- X. PUBLIC HEARINGS
1. PUBLIC HEARING ON AMENDMENT TO TOWN CODE OF ORDINANCES TITLE XV: LAND USAGE, CHAPTER 155. PHASE II STORMWATER ORDINANCE
The Council shall hold a public hearing on an amendment to the Town of Granite Falls Code of Ordinances TITLE XV: LAND USAGE, Chapter 155. Phase II Stormwater Ordinance. The Town contracted with the WPCOG to update the Town Stormwater Plan. WPCOG staff have completed a plan self-audit, updated the plan, and submitted it to the State for feedback and issuance of the stormwater permit. The Council needs to conduct a public hearing on the proposed plan and adopt the Stormwater Ordinance as an addition to the Town Code of Ordinances in order to have the ordinance in place when the State grants the stormwater permit. The WPCOG is responsible for making sure the Town remains in compliance with the plan.

At the public hearing, all residents of the Town and other interested parties must be allowed to speak. The amended Town Ordinance would become effective immediately. (See attachment #2.)

Notice of the public hearing was duly given in the *News Topic* as required by law.

XI. NEW BUSINESS/ACTION ITEMS

1. AMENDMENT TO TOWN CODE OF ORDINANCES TITLE XV: LAND USAGE, CHAPTER 155. PHASE II STORMWATER ORDINANCE

Council shall consider the amendment to the Town of Granite Falls Code of Ordinances Title XV: Land Usage, Chapter 155. Phase II Stormwater Ordinance. (See attachment #2.)

2. CONSIDER CHANGES TO THE COUNCIL MEETING SCHEDULE

Council shall consider cancelling the regular meetings scheduled for Monday, November 18, 2019 and December 16, 2019.

3. VOLUNTARY ANNEXATION PETITION

Garry Sparks, Sparks Brothers, LLC, has submitted a petition requesting the Town of Granite Falls voluntarily annex approximately 3.603879 acres of contiguous property at 572 South Main Street. The Town of Granite Falls will provide water & sewer service, and possibly electric service to this property. (See petition and map under attachment #3.)

4. ADOPT RESOLUTION INSTRUCTING THE CLERK

Council is requested to adopt a resolution instructing the Town Clerk to investigate the petition for contiguous annexation received under NCGS 160A-31 for approximately 3.603879 acres of contiguous property at 572 South Main Street and report back to the Council at the December 2, 2019 special council meeting. (See attachment #4.)

5. REVIEW PRELIMINARY ASSESSMENT ROLL AND CALL FOR PUBLIC HEARING

Council is requested to review the preliminary assessment roll of potential liens against owners of real property located in the Town of Granite Falls that have failed to pay invoices issued by the Town for services rendered by the Town to abate public nuisances on said real property. These abatement services consisted of mowing grass and/or removing refuse or solid waste and/or demolition of declared nuisance structures in accordance with Town ordinances.

Action Requested: Review and call for a public hearing on the preliminary assessment roll at the Special Town Council meeting scheduled for Monday, December 2, 2019 at 5:30 p.m. (See attachment #5.)

6. RESOLUTIONS DESIGNATING MEETING DATES FOR 2020

The Town Council is requested to adopt resolutions designating meeting dates for the Granite Falls Town Council, the Granite Falls Planning Board, the Granite Falls Board of Adjustment and the Granite Falls Recreation Advisory Board. (See attachment #6.)

7. FINANCIAL REPORT

An analysis of current year sales tax revenue and current year property tax revenue, for the four months ended October 31, 2019, versus prior year and budgeted revenues is enclosed for Council review. The financial dashboard for the four months ended October 31, 2019 will be given to the Council at the Council meeting. These reports represent 33% of the current 2019 – 2020 fiscal year budget. (See attachment #7.)

8. ABC FINANCIAL STATEMENTS

The Granite Falls ABC Board has submitted the financial statement for the three-month period ended September 30, 2019 for your review and comments. (See attachment #8.)

9. ABC DISTRIBUTION

Town Finance Officer Marsha Harbison has requested the Council authorize the distribution of ABC funds in the amount of \$6,438.00 to the local schools as follows:

Granite Falls Elementary School	36%	\$2,317.68
Granite Falls Middle School	36%	\$2,317.68
Dudley Shoals Elementary School	28%	\$1,802.64
Total Distribution	100%	\$6,438.00

These funds represent the portion of the ABC Store profit distribution for the first quarter ended 9/30/2019. (See attachment #9.)

10. ABC EXPENDITURE STATEMENTS

The principals of the local schools have submitted their expenditure statements for the quarter ended September 30, 2019 for your review and comments. (See attachment #10.)

11. ADOPT ELECTRIC DEPARTMENT CAPITAL RESERVE FUND RESOLUTION

At the September 16, 2019 Council meeting, Council approved the transfer of the \$807,652 refund of excess working capital received from ElectriCities from Electric Department Miscellaneous Revenue to the Electric Department Capital Reserve Fund (CRF). North Carolina General Statute 159-18 authorizes the Town to establish Capital Reserve Funds and requires the Council to adopt a resolution or ordinance to establish the CRF. (See attachment #11.)

Action Requested: Adopt the Resolution to establish the Electric Distribution System Capital Reserve Fund as presented.

12. AMEND WATER AND SEWER FEE SCHEDULE FOR FISCAL YEAR 2020

The 66-unit apartment complex currently under construction on Woodlane Street Extension plans to open by the end of November 2019. The developer requested that the units be provided water through a single master meter instead of having the units individually metered since water and sewer charges are included in the monthly rent for each unit. This method of metering water is fairly common as many municipalities have this covered in their fee schedules. The Town Fee Schedule adopted for fiscal year 2020 (July 1, 2019 through June 30, 2020) did not include rates for multi-family units that utilize master meters instead of using individual meters on each unit. Since the Town is in the process of completing a water and sewer rate study and a system development fee study, Town staff is recommending new water and sewer rates for projects served through master water meters that would be equivalent to monthly rates paid by tenants who lived in multi-family units that are individually metered. These rates would be in effect until Council approves revised rates for the next fiscal year. (See attachment #12.)

Action requested: Approve amendments to Water and Sewer Fee Schedule as presented.

13. APPROVE THE SOLICITATION OF BIDS FOR THE INSTALLATION OF UNDERGROUND ELECTRIC SERVICE FOR THE GRACE VILLAGE ASSISTED LIVING CENTER

Council is requested to approve the solicitation of bids for the installation of underground electric service for the Grace Village Assisted Living Center on River Bend Drive. Progressive Engineering Consultants, Inc. (Progressive), who serve as the engineers for the Town’s Electric Distribution System, will design the project and will solicit the bids. Bids will be obtained using the informal bid process since the project is considered construction and repairs under NC General Statutes and the total cost is estimated to be less than the \$500,000 threshold that requires formal bids. Progressive’s preliminary estimates for the project is \$162,299.15. After the bids have been obtained and reviewed, Town staff will recommend the Council award the contract to the lowest responsive, responsible bidder. (See attachment # 13.)

Action requested: Approve solicitation of informal bids as requested.

14. TOWN HOLIDAY SCHEDULE

The Town of Granite Falls Administrative Office, the Recreation Center, and the Public Works and Electric Departments will be closed in observance of the following holidays:

Veterans Day	Monday, November 11 th
Thanksgiving	Thursday, November 28 th & Friday, November 29 th
Christmas	Tuesday, Wednesday, & Thursday, December 24 th - 26 th
New Year’s Day	Wednesday, January 1 st
Dr. Martin Luther King, Jr. Day	Monday, January 20 th

The Recreation Center will also be closed on Saturday, November 30th and Sunday, December 1st while the gym floor is being refinished. The Police and Fire Departments and the Water and Wastewater Facilities will be on duty as scheduled and those employees scheduled to work these holidays receive alternate time off with pay. Republic Services will pick up garbage and recycling on their regular schedule except that recycling scheduled for pick up on Thursday, December 26th will be picked up on Friday, December 27th.

XII. OTHER BUSINESS NOT LISTED

XIII. MANAGER UPDATE

Town Manager Jerry Church shall update the Council on the following:

1. Enclosed with your Agenda package is a calendar of events through the end of December 2020. Revisions since the last calendar are highlighted in yellow. Upcoming events include the Grace Village Assisted Living Center groundbreaking ceremony on Thursday, November 7, 2019 at 10:00 a.m., the Town Veterans Day Ceremony at the Recreation Center at 10:00 a.m. on Friday, November 8, 2019, the Festival on the Square Annual Tree Lighting Ceremony on Monday, November 25, 2019 at 6:15 p.m. in downtown, and the Granite Falls Rotary Club Annual Christmas Parade on Saturday, December 7, 2019 at noon in downtown (Christmas Parade lineup starts at 10:00 a.m.).

Note: Members of the Town Council may attend events that are, or are not, sponsored by the Town but there will be no Council business conducted at any of these events in instances where a quorum of the Council may be present.

XIV. COUNCIL COMMITTEE REPORTS

1. WPCOG Policy Board
2. Caldwell County Railroad Policy Board
3. Sales Tax Reinvestment Committee
4. Catawba River Study Committee
5. Metropolitan Planning Organization (MPO) and Technical Coordinating
6. Caldwell County Economic Development Commission (EDC)
7. Corporate Circle – sponsored by Caldwell Chamber of Commerce
8. NC Municipal Power Agency # 1 Board of Commissioners
9. Caldwell County Manager’s bi-monthly meeting
10. ElectriCities Grassroots Committee
11. Caldwell County’s Green Commission
- 12.

INFORMATION ITEMS:

1. The Granite Falls Board of Adjustment will meet Wednesday, November 13th at 5:00 p.m.
2. The Granite Falls Planning Board will meet Tuesday, November 26th at 5:00 p.m.
3. The Granite Falls Land Use Plan Steering Committee will meet Tuesday, November 26th at 6:00 p.m. in the Council Room.
4. The Granite Falls Recreation Advisory Board will not meet in November.
5. The Granite Falls History Committee will meet Tuesday, November 19th at 2:00 p.m. at the Baird House.
6. The Granite Falls Merchant’s Association (GFMA) will meet Monday, November 4th at 12:30 p.m. in the Conference Room.
7. The WPCOG MPO/RPO meeting will be at 2:00 p.m. Wednesday, November 20th at the WPCOG.
8. The Granite Falls ABC Board will meet Monday, November 4th at 5:30 p.m. at the ABC store.

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.

Reminder: The next Town Council Meeting is a Special Town Council Meeting on Monday, December 2, 2019 at 5:30 p.m. in the Council Chambers.