



TOWN OF  
**GRANITE FALLS**  
*North Carolina*

Barry Hayes Mayor • Dr. Caryl B. Burns Mayor Pro Tem • Jerry T. Church Town Manager  
Council Members Larry Knight • Jim Mackie • Mike Mackie • Martin D. Townsend • Tracy Townsend

**AGENDA**  
**SPECIAL TOWN COUNCIL MEETING**  
**MONDAY, MAY 17, 2021**  
**4 SOUTH MAIN STREET**  
**6:00 PM**

**Per Center for Disease Control guidance, attendees at the Council meeting who have not been vaccinated should continue to wear face coverings and social distance from others in attendance.**

- I. WELCOME - CALL TO ORDER MAYOR BARRY HAYES
- II. INVOCATION REVEREND HOWARD FLEMING  
FIRST UNITED METHODIST CHURCH
- III. PLEDGE OF ALLEGIANCE MAYOR BARRY HAYES
- IV. RECOGNITION OF VISITORS
- V. SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS – NONE SCHEDULED
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES FROM THE REGULAR TOWN COUNCIL MEETING HELD MAY 3, 2021.
- VIII. TOWN ATTORNEY REPORT BRUCE CANNON
- IX. PUBLIC COMMENT PERIOD NONE SCHEDULED
- X. PUBLIC HEARINGS
1. **PUBLIC HEARING ON ZONING TEXT AMENDMENT #1-2021 – CHAPTER 160-D UPDATE**

The Council shall hold a public hearing on Zoning Text Amendment #1-2021 which updates the Town of Granite Falls Zoning Regulations as required by legislative updates to Chapter 160-D of the North Carolina General Statutes. The Council called for the public hearing at the May 3, 2021 Council meeting following the presentation of the update by Town Planner Greg Wilson. At the public hearing, all residents of the Town and other interested parties must be allowed to speak. The update would become effective immediately. (See attachment #1.)

**Notice of the public hearing was duly provided in the *News Topic* as required by law.**

**2. PUBLIC HEARING ON SUBDIVISION TEXT AMENDMENT #1-2021 – CHAPTER 160-D UPDATE**

The Council shall hold a public hearing on Subdivision Text Amendment #1-2021 which updates the Town of Granite Falls Subdivision Regulations as required by legislative updates to Chapter 160-D of the North Carolina General Statutes. The Council called for the public hearing at the May 3, 2021 Council meeting following the presentation of the update by Town Planner Greg Wilson. At the public hearing, all residents of the Town and other interested parties must be allowed to speak. The update would become effective immediately. (See attachment #2.)

**Notice of the public hearing was duly provided in the *News Topic* as required by law.**

**XI. NEW BUSINESS/ACTION ITEMS**

**1. UPDATE TO THE TOWN OF GRANITE FALLS ZONING REGULATIONS – ZONING TEXT AMENDMENT #1-2021**

Council shall consider the update to the Town of Granite Falls Zoning Regulations. (See attachment #1.)

**A Council Member may consider the following sample motion script to simplify the State requirements:**

**“I make a motion to (Approve or Deny) Zoning Text Amendment #1-2021 and to approve the corresponding Statement of Consistency & Reasonableness contained in the agenda packet.”**

\*Any additions or deletions to either of the following statements should be noted within the motion\*

**2. UPDATE TO THE TOWN OF GRANITE FALLS SUBDIVISION REGULATIONS – SUBDIVISION TEXT AMENDMENT #1-2021**

Council shall consider the update to the Town of Granite Falls Subdivision Regulations. (See attachment #2.)

**A Council Member may consider the following sample motion script to simplify the State requirements:**

**“I make a motion to (Approve or Deny) Subdivision Text Amendment #1-2021 and to approve the corresponding Statement of Consistency & Reasonableness contained in the agenda packet.”**

\*Any additions or deletions to either of the following statements should be noted within the motion\*

**3. FINANCIAL REPORT**

The financial dashboard for the ten months ended 4/30/2021 is enclosed for your review and comment. This report represents 83% of the current 2020-2021 fiscal year budget. Also enclosed for Council review is an analysis of 2020-2021 sales tax revenue and property tax revenue versus prior year and budgeted revenues. (See attachment #3.)

**4. APPROVE BUDGET AMENDMENT #17 FY 2020-2021**

Finance Director Jana Williams requests the Council approve budget amendment #17 for fiscal year 2021. (See attachment #4.)

Increase General Fund Budgeted Revenue – ABC School Receipts	\$16,328.00
Increase General Fund Budgeted Expense – ABC Distribution to Schools	\$16,328.00

**5. APPROVE 3<sup>rd</sup> QUARTER ABC DISTRIBUTION**

Town Finance Director Jana Williams requests the Council authorize the distribution of ABC funds for \$16,327.81 to the local schools as follows:

Granite Falls Elementary School	36%	\$5,878.01
Granite Falls Middle School	36%	\$5,878.01
Dudley Shoals Elementary School	<u>28%</u>	<u>\$4,571.79</u>
Total Distribution	<u>100%</u>	<u>\$16,327.81</u>

These funds represent the portion of the ABC Store profit distribution to schools for the third quarter ended 03/31/2021. (See attachment #5.)

Action requested: Council is requested to approve the third quarter ABC distribution to schools as presented.

**6. ABC FINANCIAL STATEMENTS**

The Granite Falls ABC Board has submitted the financial statement for the nine-month period ended March 31, 2021 for your review and comments. (See attachment #6.)

**7. ACCEPT PROPOSED ABC BUDGET FOR FISCAL YEAR 2020-2021**

Under N.C.G.S. 18B-702, effective for fiscal years starting after May 1, 2011, each local ABC Board must operate under a balanced budget and the proposed budget must be presented to the local ABC Board, the appointing authority (Granite Falls Town Council) and the NC ABC Commission before June 1<sup>st</sup> of each year. The budget must be adopted by the local ABC Board at a meeting held after June 1<sup>st</sup> each year and the budget approved by the local board must be submitted to the appointing authority and to the NC ABC Commission. The Council will receive the approved budget at the June 21, 2021 Regular Meeting. The Council is not required to take any action on this budget, but the presentations of the proposed and approved budgets must be reflected in the Council meeting minutes. (See attachment #7.)

**8. APPROVE ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AND APPROVE SPECIAL REVENUE FUND BUDGET ORDINANCE FOR ARPA FUNDS**

The Town of Granite Falls is scheduled to receive \$1,360,000 in funds from the American Rescue Plan Act (ARPA). The use of these funds is restricted to certain types of expenditures and the preliminary information on the allowable uses indicates that these funds can be used for upgrading water & sewer system infrastructure. Town staff will make recommendations of allowable water & sewer infrastructure projects to the Council for final approval before any ARPA funds will be expended. Council is requested to approve acceptance of the ARPA funds and to approve the Town Manager and/or the Town Finance Officer to execute any documents required to obtain the ARPA funds.

Since a portion of these funds may be received before the end of fiscal 2021, and the Town has until December 31, 2024 to spend the funds, Council is also requested to approve a Special Revenue Fund Budget Ordinance since the ARPA funds received and spent may be in five fiscal years. (See attachment #8.)

Action requested: Approve acceptance of ARPA funds, authorize the Town Manager and/or the Town Finance Officer to execute any documents required the ARPA funds, and approve the Special Revenue Fund Budget Ordinance for ARPA funds as presented.

**9. ADOPT RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PLAN**

Earlier this month, Council received the revised Capital Improvement Plan (CIP) for the Town of Granite Falls. The revised CIP identifies both short-term (0 to 5 years) and long-term (6 to 20 years) projects and purchases, defines cost estimates for each project or purchase, prioritizes and schedules each project or purchase and identifies potential funding sources. The CIP is a “living document” that is updated each year as part of the annual budget process and can be used to approach funding agencies for financial assistance. Included with the CIP were updated schedules of CIP projects completed, added, or changed significantly since the CIP was updated in 2020. Included in the agenda package are schedules of the proposed capital outlay for fiscal 2022 by department and in total. The proposed capital outlay schedules are included for information purposes only as these will be approved when the 2022 budget is finalized in June 2021. Please note that the capital outlay schedules do not include any expenditures for water & sewer projects that use ARPA funds as these projects will run through a Special Revenue Fund Ordinance. (See attachment #9.)

Action Requested: Council is requested to adopt the resolution formally approving the updated Town of Granite Falls Capital Improvement Plan.

**10. CONSIDER CHANGES TO THE COUNCIL MEETING SCHEDULE**

Council is requested to cancel the regular Council meeting scheduled for Monday, June 21, 2021. Council is requested to call for a special Council meeting for Wednesday, May 26, 2021 at 5:30 p.m. for the budget presentation and any other necessary items of business. Council is also requested to call for a special Council meeting for Monday, June 21, 2021 at 5:30 p.m. in the Council Room for the budget hearing and other necessary items of business.

**11. TOWN HOLIDAY SCHEDULE**

The Town of Granite Falls Administrative Office, the Recreation Center, and the Public Works and Electric Departments will be closed on Monday, May 31, 2021 in observance of Memorial Day and on Monday, July 5, 2021 for the July 4<sup>th</sup> Holiday. The Police and Fire Departments and the Water and Wastewater Facilities will be on duty as scheduled and those employees scheduled to work the holiday receive alternate time off with pay. Republic Services will pick up garbage and recycling on their regular schedule.

**XII. OTHER BUSINESS NOT LISTED**

**XIII. MANAGER UPDATE**

Town Manager Jerry Church shall update the Council on the following:

1. Enclosed with your Agenda package is a calendar of events through the end of June, 2022. Revisions since the last calendar are highlighted in yellow.

Note: Members of the Town Council may attend events that are, or are not, sponsored by the Town but there will be no Council business conducted at any of these events in instances where a quorum of the Council may be present.

2. COVID-19 Update.

#### **XIV. COUNCIL COMMITTEE REPORTS**

1. WPCOG Policy Board
2. Caldwell County Railroad Policy Board
3. Sales Tax Reinvestment Committee
4. Catawba River Study Committee
5. Metropolitan Planning Organization (MPO) and Technical Coordinating
6. Caldwell County Economic Development Commission (EDC)
7. Corporate Circle – sponsored by Caldwell Chamber of Commerce
8. NC Municipal Power Agency # 1 Board of Commissioners
9. Caldwell County Manager’s bi-monthly meeting
10. ElectriCities Grassroots Committee
11. Caldwell County’s Green Commission

#### **INFORMATION ITEMS:**

1. The Granite Falls Recreation Advisory Board, the Granite Falls Merchants’ Association, and the Granite Falls History Committee meetings are cancelled until further notice due to COVID-19.
2. The Granite Falls Planning Board will have a virtual meeting on Tuesday, May 25<sup>th</sup> at 5:00 p.m.
3. The Granite Falls Land Use Plan Steering Committee will meet on Wednesday, June 2<sup>nd</sup> at 5:00 p.m. in the Recreation Center Social Hall.
4. The WPCOG MPO/RPO will meet Wednesday, June 23<sup>rd</sup> at 1:00 p.m. at the WPCOG.
5. The Granite Falls ABC Board will hold a public hearing on the proposed 2021-2022 budget on Monday, June 21<sup>st</sup> at 5:00 p.m. at the ABC store. The Granite Falls ABC Board will meet Monday, June 21<sup>st</sup> at 5:30 p.m. at the ABC store.

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.

**Reminder: The next Town Council Meeting is a special meeting on Wednesday, May 26, 2021, at 5:30 p.m. in the Council Chambers.**