



TOWN OF
GRANITE FALLS
North Carolina

Barry Hayes Mayor • Dr. Caryl B. Burns Mayor Pro Tem • Jerry T. Church Town Manager
Council Members Larry Knight • Jim Mackie • Mike Mackie • Martin D. Townsend • Tracy Townsend

AGENDA
REGULAR TOWN COUNCIL MEETING
MONDAY, MARCH 15, 2021
4 SOUTH MAIN STREET
6:00 PM

Please note that due to COVID-19 (coronavirus), this meeting of the Granite Falls Town Council is being broadcast electronically to allow for remote participation by Town staff, members of the media, citizens and members of the general public, and all other interested parties. To provide adequate social distancing, only the Mayor, Town Council, Town Clerk, Town Manager, Town Finance Officer, ZOOM Meeting Administrator, Town Attorney, Department Heads or other Town representatives that are on the agenda, and a maximum of two members of the media and/or citizens and members of the general public at a time will be permitted to enter the Town Council Chambers. The meeting can be accessed by any other interested parties as follows:

visit www.granitefallsnc.com/meeting

Or by phone:

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 820 3671 6841

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|------|---|----------------------------------|
| I. | WELCOME - CALL TO ORDER | MAYOR BARRY HAYES |
| II. | INVOCATION | MAYOR PRO TEM DR. CARYL B. BURNS |
| III. | PLEDGE OF ALLEGIANCE | MAYOR BARRY HAYES |
| IV. | RECOGNITION OF VISITORS | |
| V. | SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS-NONE SCHEDULED | |
| VI. | APPROVAL OF AGENDA | |

VII. APPROVAL OF MINUTES FROM THE REGULAR TOWN COUNCIL MEETING HELD MARCH 1, 2021.

VIII. TOWN ATTORNEY REPORT

BRUCE CANNON

IX. PUBLIC COMMENT PERIOD

Public Comments may be submitted up until 4:00 p.m. on Monday, March 15, 2021, by US Mail to Public Comments, c/o The Town of Granite Falls, P.O. Drawer 10, Granite Falls, NC 28630, hand delivered to the drive-through window at the Town Administrative Office at 30 Park Square, Granite Falls, NC, or delivered by email to admin@granitefallsrc.com.

The Public Comments submitted in advance of the Council meeting will be read into the minutes by the Town Manager during the Council Meeting and must follow the Public Comment Guidelines established by the Town Council. The Public Comment Period Guidelines are available upon request at the drive-through window at the Town Administrative Office located at 30 Park Square, Granite Falls, NC, or on-line at www.granitefallsrc.com/councildocuments.

X. PUBLIC HEARINGS

NONE SCHEDULED

XI. NEW BUSINESS/ACTION ITEMS

1. CONSIDER CHANGE TO THE COUNCIL MEETING SCHEDULE

Council shall consider calling for a special meeting for Monday, March 29, 2021 at 5:30 p.m. in the Council Room.

2. TOWN OF GRANITE FALLS FLOOD DAMAGE PREVENTION ORDINANCE UPDATE

Town Planner Greg Wilson will present an update to the Town of Granite Falls Flood Prevention Ordinance. The Town of Granite Falls Planning Board approved this update at their March 11, 2021 meeting. This update is driven primarily by legislation that mandated changes to the North Carolina General Statutes Chapter 160 and it is also a good opportunity to incorporate the most current recommendations and language from the NC Department of Public Safety and FEMA since our ordinance was last updated in 2009. The draft ordinance is largely similar to the previous version and most of the changes are minor (i.e., definitions or statutory references) but the following are some of those more significant differences:

- Flood Maps are now cited by reference, including revisions. So this means that when maps are updated in the future, we won't have to amend the ordinance at that time as well.
- Recommended freeboard has increased from 2 feet to 4 feet. The freeboard is added to the Base Flood Elevation to calculate the Regulatory Flood Protection Elevation. Adopting this recommended freeboard will result in a reduction in flood damaged properties and lower flood insurance premiums for homeowners.
- Additional elements required for submission and approval of Elevation Certificates and Floodproofing Certificates which will assist the Town in processing Floodplain Development Permits. (See attachment #1.)

Action requested: Review and call for a public hearing on the proposed changes to the Town of Granite Falls Flood Damage Prevention Ordinance at the Special Town Council meeting scheduled for Monday, March 29, 2021 at 5:30 p.m.

3. TOWN OF GRANITE FALLS MINIMUM HOUSING STANDARDS ORDINANCE UPDATE

Town Planner Greg Wilson will provide an update to the Town of Granite Minimum Housing Standards Ordinance. The Town of Granite Falls Planning Board approved this update at their March 11, 2021 meeting. This update is driven primarily by legislation that mandated changes to the North Carolina General Statutes Chapter 160. This ordinance was originally adopted in 1979 and the update will provide the Town with a digital version of the ordinance which can be added to the Town website. The draft ordinance incorporates all the necessary statutory references, updated terminology and the following:

- Clarifies statutory authorization.
- Board of Adjustment officially is authorized as the Housing Appeals Board.
- Includes additional fire safety and carbon monoxide provisions. (See attachment #2.)

Action requested: Review and call for a public hearing on the proposed changes to the Town of Granite Falls Minimum Housing Standards Ordinance at the Special Town Council meeting scheduled for Monday, March 29, 2021 at 5:30 p.m.

4. 2020 WATER RESOURCES ANNUAL REPORT

Water Resources Director and Public Works Director Randy Smith will present the 2020 Wastewater and Water Treatment Departments Annual Reports. (See attachment #3.)

5. 2020 PUBLIC WORKS DEPARTMENT ANNUAL REPORT

Water Resources Director and Public Works Director Randy Smith will present the 2020 Public Works Department Annual Report. (See attachment #4.)

6. APPROVE AGREEMENT BETWEEN THE TOWN OF GRANITE FALLS AND THE WESTERN PIEDMONT COUNCIL OF GOVERNMENTS (WPCOG) FOR THE PROVISION OF GRANT ASSISTANCE FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV) GRANT NUMBER 20-V-3527

Council is requested to approve an agreement with the WPCOG to provide grant management assistance for the CDBG-CV Grant Number 20-V-3527 from March 15, 2021 through November 23, 2023 in the amount of \$27,000.00. The WPCOG staff has the in-house expertise necessary to guide the Town through the grant application, grant implementation, and grant completion processes. (See attachment #5.)

7. APPROVE TOWN OF GRANITE FALLS DUPLICATION OF BENEFITS (DOB) PROCEDURE FOR THE CDBG-CV GRANT

Paul Teague, with the WPCOG, has requested the Council approve the standard DOB for the CDBG-CV Grant. (See attachment #6.)

8. APPROVE TOWN OF GRANITE FALLS EQUAL EMPLOYMENT AND PROCUREMENT PLAN FOR THE CDBG-CV GRANT

Paul Teague, with the WPCOG, has requested the Council approve the standard Equal Employment and Procurement Plan for the CDBG-CV Grant. (See attachment #7.)

9. APPROVE TOWN OF GRANITE FALLS REQUIREMENTS FOR COMPLETING THE FAIR HOUSING PLAN FOR THE CDBG-CV GRANT

Paul Teague, with the WPCOG, has requested the Council approve the standard Requirements for Completing the Fair Housing Plan for the CDBG-CV Grant. (See attachment #8.)

10. APPROVE TOWN OF GRANITE FALLS LOCAL JOBS INITIATIVE SECTION 3 PLAN LOCAL ECONOMIC BENEFIT FOR LOW AND VERY LOW INCOME PERSONS (SECTION 3 PLAN) FOR THE CDBG-CV GRANT

Paul Teague, with the WPCOG, has requested the Council approve the standard Section 3 Plan for the CDBG-CV Grant. (See attachment #9.)

11. APPROVE TOWN OF GRANITE FALLS FOR PROVIDING MEANINGFUL COMMUNICATION WITH PERSONS WITH LIMITED ENGLISH PROFICIENCY (LEP PLAN)

Paul Teague, with the WPCOG, has requested the Council approve the standard LEP Plan for the CDBG-CV Grant. (See attachment #10.)

12. APPROVE GRANT PROJECT BUDGET ORDINANCE FOR THE CDBG-CV GRANT

Finance Director Jana Williams requests the Council approve the Grant Project Budget Ordinance for the CDBG-CV (See attachment #11.)

13. APPROVE BUDGET AMENDMENT #15 FY 2020-2021

Finance Director Jana Williams requests the Council approve budget amendment #15 for fiscal year 2021 which would allow the Police Department to utilize Federal Drug Funds received by the Town. (See attachment #12.)

14. FINANCIAL REPORT

Town of Granite Falls Finance Director Jana Williams will present the Financial Report for February 2021. The financial dashboard and an analysis of current year sales tax revenue and current year property tax revenue versus prior year and budgeted revenues, for the eight months ended February 28, 2021, are enclosed for Council review. These reports represent 67% of the current 2020-2021 fiscal year budget. (See attachment #13.)

15. APPROVE RESOLUTION - MUNICIPAL CLERKS WEEK

Council is requested to approve a resolution proclaiming May 2 through May 8, 2021 as Municipal Clerks Week to recognize the accomplishments of all Municipal Clerks and to extend appreciation to the Town of Granite Falls Town Clerk Paula M. Kirby. (See attachment #14.)

XII. OTHER BUSINESS NOT LISTED

XIII. MANAGER UPDATE

Town Manager Jerry Church shall update the Council on the following:

1. Enclosed with your Agenda package is a calendar of events through the end of April, 2022. Revisions since the last calendar are highlighted in yellow.

Note: Members of the Town Council may attend events that are, or are not, sponsored by the Town but there will be no Council business conducted at any of these events in instances where a quorum of the Council may be present.

2. Update on Lakeside Avenue Water Line Project
3. COVID-19 Update.

XIV. COUNCIL COMMITTEE REPORTS

1. WPCOG Policy Board
2. Caldwell County Railroad Policy Board
3. Sales Tax Reinvestment Committee
4. Catawba River Study Committee
5. Metropolitan Planning Organization (MPO) and Technical Coordinating
6. Caldwell County Economic Development Commission (EDC)
7. Corporate Circle – sponsored by Caldwell Chamber of Commerce
8. NC Municipal Power Agency # 1 Board of Commissioners
9. Caldwell County Manager’s bi-monthly meeting
10. ElectriCities Grassroots Committee
11. Caldwell County’s Green Commission

INFORMATION ITEMS:

1. The Granite Falls Board of Adjustment, the Granite Falls Recreation Advisory Board, the Granite Falls Merchants’ Association, and the Granite Falls History Committee meetings are cancelled until further notice due to COVID-19.
2. The Granite Falls Planning Board will have a virtual meeting on Thursday, March 25th at 5:00 p.m.
3. The Granite Falls Land Use Plan Steering Committee will meet virtually on Tuesday, March 23rd at 5:00 p.m.
4. The WPCOG MPO/RPO will meet virtually on Wednesday, March 24th at 1:00 p.m.
5. The Granite Falls ABC Board will meet Monday, March 15th at 5:30 p.m. at the ABC store.

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.

Reminder: The next Town Council Meeting is a special meeting on Monday, March 29, 2021, at 5:30 p.m. in the Council Chambers. Participation for this meeting will be done electronically due to COVID-19.