



TOWN OF
GRANITE FALLS
North Carolina

Barry Hayes Mayor • Dr. Caryl B. Burns Mayor Pro Tem • Jerry T. Church Town Manager
Council Members Larry Knight • Jim Mackie • Mike Mackie • Martin D. Townsend • Tracy Townsend

AGENDA
REGULAR TOWN COUNCIL MEETING
MONDAY, MARCH 1, 2021
4 SOUTH MAIN STREET
6:00 PM

Please note that due to COVID-19 (coronavirus), this meeting of the Granite Falls Town Council is being broadcast electronically to allow for remote participation by Town staff, members of the media, citizens and members of the general public, and all other interested parties. To provide adequate social distancing, only the Mayor, Town Council, Town Clerk, Town Manager, Town Finance Officer, ZOOM Meeting Administrator, Town Attorney, Department Heads that are on the agenda, and a maximum of two members of the media and/or citizens and members of the general public at a time will be permitted to enter the Town Council Chambers. The meeting can be accessed by any other interested parties as follows:

visit www.granitefallsnorthcarolina.com/meeting

Or by phone:

Dial by your location

+1 646 558 8656 US (New York)

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+1 253 215 8782 US (Tacoma)

Meeting ID: 820 3671 6841

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|------|---|---|
| I. | WELCOME - CALL TO ORDER | MAYOR BARRY HAYES |
| II. | INVOCATION | PARKS AND RECREATION DIRECTOR CHAD RABY |
| III. | PLEDGE OF ALLEGIANCE | MAYOR BARRY HAYES |
| IV. | RECOGNITION OF VISITORS | |
| V. | SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS-NONE SCHEDULED | |
| VI. | APPROVAL OF AGENDA | |

VII. APPROVAL OF MINUTES FROM THE SPECIAL TOWN COUNCIL MEETING HELD FEBRUARY 15, 2021.

VIII. TOWN ATTORNEY REPORT

BRUCE CANNON

IX. PUBLIC COMMENT PERIOD

Public Comments may be submitted up until 4:00 p.m. on Monday, March 1, 2021, by US Mail to Public Comments, c/o The Town of Granite Falls, P.O. Drawer 10, Granite Falls, NC 28630, hand delivered to the drive-through window at the Town Administrative Office at 30 Park Square, Granite Falls, NC, or delivered by email to admin@granitefallsrc.com.

The Public Comments submitted in advance of the Council meeting will be read into the minutes by the Town Manager during the Council Meeting and must follow the Public Comment Guidelines established by the Town Council. The Public Comment Period Guidelines are available upon request at the drive-through window at the Town Administrative Office located at 30 Park Square, Granite Falls, NC, or on-line at www.granitefallsrc.com/councildocuments.

X. PUBLIC HEARINGS

NONE SCHEDULED

XI. NEW BUSINESS/ACTION ITEMS

1. 2020 PARKS AND RECREATION DEPARTMENT ANNUAL REPORT

Town of Granite Falls Parks and Recreation Director Chad Raby will present the 2020 Parks and Recreation Department Annual Report. (See attachment #1.)

2. 2020 POLICE DEPARTMENT ANNUAL REPORT

Town of Granite Falls Police Chief Chris Jenkins will present the 2020 Police Department Annual Report. (See attachment #2.)

3. APPROVAL OF AUDIT CONTRACT

Council is requested to approve the audit contract with Martin Starnes & Associates, CPAs, P.A. to complete the audit of the Town's financial statements for the fiscal year beginning July 1, 2020 and ending June 30, 2021. The amount of the contract is \$27,825 for the basic audit, including \$1,500 for single audit procedures, plus financial statement preparation and printing costs. The Local Government Commission (LGC) requires that every municipality sign an annual audit contract with their audit firm. The amount in the annual audit contract agrees with the amount specified in the 3-year contract approved by the Council on March 4, 2019. (See attachment #3.)

4. APPROVE BUDGET AMENDMENT #13 FY 2020-2021

Finance Director Jana Williams requests the Council approve budget amendment #13 for fiscal year 2021 to purchase a new server for the Police Department and battery-operated rescue equipment for the Fire Department. These purchases will be funded by better-than-expected collection of 2020 property taxes and better-than-expected sales of cemetery plots. (See attachment #4.)

5. APPROVE BUDGET AMENDMENT #14 FY 2020-2021

Finance Director Jana Williams requests the Council approve budget amendment #14 for fiscal year 2021 for a FEMA Assistance to Firefighters Grant for safety supplies. The grant is for \$8,200.00 and requires a 5% (\$410.00) Town match. (See attachment #5.)

6. AMEND AMOUNT OF AUTHORIZATION TO AWARD BID FOR LAKESIDE AVENUE WATER LINE REPLACEMENT FROM THE WATER TREATMENT FACILITY TO LAUREL STREET

On January 4, 2021, Council approved issuing a contingent award of a contract to replace the water line from the Water Treatment Facility to Laurel Street to M&M Construction of Banner Elk, NC in the amount of \$339,140.00. After the Council meeting, the Town completed the required Project Bid Information Package and sent it to the NC Department of Environmental Quality (NC DEQ) for review and the issuance of the authorization to award (ATA) the contract. COVID-19 delays prevented NC DEQ from reviewing the documentation and issuing the ATA in a timely manner before the M&M Construction bid expired. M&M Construction would not extend their bid past the expiration date due to material price increases since last November. Town staff has been negotiating with M&M construction, and M&M has agreed to resubmit their bid with the revised materials prices increasing by \$8,395.27, which makes the amended bid \$347,535.27. The next lowest bid submitted for the project was \$379,486.00 and this contractor would also be facing the same material price increases since the submission of their bid. Town Engineer Slade Harvin, from the Wooten Company, recommends the Town issue an amended contingent award of the contract for this project to M&M Construction in the amount of \$347,535.27 so the Town can resubmit this documentation to DEQ for approval to award the contract. (See attachment #6.)

Action requested: Approve an amended contingent award of a contract to replace the water line from the Water Treatment Plant to Laurel Street to M&M Construction in the amount of \$347,535.27 and authorize the Town Manager to execute all documents to award the bid after DWI approval and to execute contracts and other documents required for the project.

7. APPROVE RESOLUTION IN SUPPORT OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NC DOT) PROJECT FOR DRAINAGE REPAIR ALONG US 321 AT DAY 3 CHURCH

North Carolina General Statute 136.11.1 requires NC DOT to notify municipalities, counties, and utility providers when project funding applications for access and public service road projects, contingency projects, small urban projects, and spot safety projects exceed two hundred fifty thousand dollars (\$250,000). Municipalities, counties, and utility can be requested to provide NC DOT with a resolution in support of these projects for consideration by the NC DOT Board when making funding decisions. Ramie Shaw, P.E., who serves as Division Project Team Lead, Highway Division Eleven – Project Development Unit of NC DOT, has requested a Resolution of Support of the NC DOT Project For Drainage Repair along US 321 at Day 3 Church. Approximately 335 linear feet of pipe has failed and the estimated cost to repair the pipe is \$250,000. If the project is approved by NC DOT, NC DOT will provide 100% of the funds to repair the drainage pipe. (See attachment #7.)

Action requested: Approve resolution as presented.

8. APPROVE PROCLAMATION DESIGNATING APRIL 18, 2021 AS ELECTRIC LINEMAN APPRECIATION DAY

Council is requested to approve a proclamation approving April 18, 2021 as Electric Lineman Appreciation Day. (See attachment #8.)

9. APPROVE PROCLAMATION DESIGNATING APRIL 11 – 17, 2021 AS NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

Council is requested to approve a proclamation approving April 11 – 17, 2021 as National Public Safety Telecommunicators Week. (See attachment #9.)

XII. OTHER BUSINESS NOT LISTED

XIII. MANAGER UPDATE

Town Manager Jerry Church shall update the Council on the following:

1. Enclosed with your Agenda package is a calendar of events through the end of March, 2022. Revisions since the last calendar are highlighted in yellow.

Note: Members of the Town Council may attend events that are, or are not, sponsored by the Town but there will be no Council business conducted at any of these events in instances where a quorum of the Council may be present.

2. COVID-19 Update.

XIV. CLOSED SESSION

Under N.C. General Statute 143-318.11 (3) the Council shall hold a closed session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

XV. COUNCIL COMMITTEE REPORTS

1. WPCOG Policy Board
2. Caldwell County Railroad Policy Board
3. Sales Tax Reinvestment Committee
4. Catawba River Study Committee
5. Metropolitan Planning Organization (MPO) and Technical Coordinating
6. Caldwell County Economic Development Commission (EDC)
7. Corporate Circle – sponsored by Caldwell Chamber of Commerce
8. NC Municipal Power Agency # 1 Board of Commissioners
9. Caldwell County Manager's bi-monthly meeting
10. ElectriCities Grassroots Committee
11. Caldwell County's Green Commission

INFORMATION ITEMS:

1. The Granite Falls Board of Adjustment, the Granite Falls planning Board, the Granite Falls Recreation Advisory Board, the Granite Falls Merchants' Association, and the Granite Falls History Committee meetings are cancelled until further notice due to COVID-19.
2. The Granite Falls Land Use Plan Steering Committee will meet virtually on Tuesday, March 23rd at 5:00 p.m.
3. The WPCOG MPO/RPO will meet virtually on Wednesday, March 24th at 1:00 p.m.
4. The Granite Falls ABC Board will meet Monday, March 15th at 5:30 p.m. at the ABC store.

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.

Reminder: The next Town Council Meeting is a regular meeting on Monday, March 15, 2021, at 6:00 p.m. in the Council Chambers. Participation for this meeting will be done electronically due to COVID-19.