



TOWN OF  
**GRANITE FALLS**  
*North Carolina*

Barry Hayes Mayor • Dr. Caryl B. Burns Mayor Pro Tem • Jerry T. Church Town Manager  
Council Members Larry Knight • Jim Mackie • Mike Mackie • Martin D. Townsend • Tracy Townsend

**AGENDA**  
**SPECIAL TOWN COUNCIL MEETING**  
**MONDAY, FEBRUARY 15, 2021**  
**4 SOUTH MAIN STREET**  
**5:30 PM**

Please note that due to COVID-19 (coronavirus), this special meeting of the Granite Falls Town Council is being broadcast electronically to allow for remote participation by Town staff, members of the media, citizens and members of the general public, and all other interested parties. To provide adequate social distancing, only the Mayor, Town Council, Town Clerk, Town Manager, Town Finance Officer, ZOOM Meeting Administrator, Town Attorney, Department Heads that are on the agenda, and one member of the public at a time will be permitted to enter the Town Council Chambers.

visit [www.granitefallsnorthcarolina.com/meeting](http://www.granitefallsnorthcarolina.com/meeting)

Or by phone:

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 820 3671 6841

- I. WELCOME - CALL TO ORDER MAYOR BARRY HAYES
- II. INVOCATION COUNCILMEMBER DR. CARYL B. BURNS
- III. PLEDGE OF ALLEGIANCE MAYOR BARRY HAYES
- IV. RECOGNITION OF VISITORS
- V. SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS-NONE SCHEDULED
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES FROM THE REGULAR TOWN COUNCIL MEETING HELD FEBRUARY 1, 2021.

- VIII. TOWN ATTORNEY REPORT** **BRUCE CANNON**
- IX. PUBLIC COMMENT PERIOD** **NONE SCHEDULED**
- X. PUBLIC HEARINGS** **NONE SCHEDULED**
- XI. NEW BUSINESS/ACTION ITEMS**

**1. 2020 FIRE DEPARTMENT ANNUAL REPORT**

Town of Granite Falls Fire Chief Brian Bennett will present the 2020 Fire Department Annual Report. (See attachment #1.)

**2. 2020 PLANNING DEPARTMENT ANNUAL REPORT**

Granite Falls Town Planner Greg Wilson will present the 2020 Planning Department Annual Report. (See attachment #2.)

**3. 2020 ELECTRIC DEPARTMENT ANNUAL REPORT**

Granite Falls Electric Services Director Rick Sisk will present the 2020 Electric Department Annual Report. (See attachment #3.)

**4. FINANCIAL REPORT**

Town of Granite Falls Finance Director Jana Williams will present the Financial Report for January 2021. The financial dashboard and an analysis of current year sales tax revenue and current year property tax revenue versus prior year and budgeted revenues, for the seven months ended January 31, 2021, are enclosed for Council review. These reports represent 58% of the current 2020 – 2021 fiscal year budget. (See attachment #4.)

**5. ABC FINANCIAL STATEMENTS**

The Granite Falls ABC Board has submitted the financial statement for the six-month period ended December 31, 2020 for your review and comments. (See attachment #5.)

**6. APPROVE BUDGET AMENDMENT #11 FY 2020-2021**

Finance Director Jana Williams requests the Council approve budget amendment #11 for fiscal year 2021. (See attachment #6.)

Increase General Fund Budgeted Revenue – ABC School Receipts	\$15,329.00
Increase General Fund Budgeted Expense – ABC Distribution to Schools	\$15,329.00

**7. APPROVE 2<sup>ND</sup> QUARTER ABC DISTRIBUTION**

Finance Director Jana Williams requests the Council authorize the distribution of ABC funds for \$15,329.31 to the local schools as follows:

Granite Falls Elementary School	36%	\$5,518.55
Granite Falls Middle School	36%	\$5,518.55
Dudley Shoals Elementary School	<u>28%</u>	<u>\$4,292.21</u>
Total Distribution	<u>100%</u>	<u>\$15,329.31</u>

These funds represent the portion of the ABC Store profit distribution to schools for the second quarter ended 12/31/2020. (See attachment #7.)

Action requested: Council is requested to approve the second quarter ABC distribution to schools as presented.

**8. APPROVE BUDGET AMENDMENT #12 FY 2020-2021**

Finance Director Jana Williams requests the Council to approve budget amendment #12 for fiscal year 2021 to purchase radios for the Police and Fire Departments. These purchases will be funded by better-than-expected collection of assessments from the sale of foreclosed properties with past due property taxes and better-than-expected ABC revenues. (See attachment #8.)

**XII. OTHER BUSINESS NOT LISTED**

**XIII. MANAGER UPDATE**

**XIV. COUNCIL COMMITTEE REPORTS**

1. WPCOG Policy Board
2. Caldwell County Railroad Policy Board
3. Sales Tax Reinvestment Committee
4. Catawba River Study Committee
5. Metropolitan Planning Organization (MPO) and Technical Coordinating
6. Caldwell County Economic Development Commission (EDC)
7. Corporate Circle – sponsored by Caldwell Chamber of Commerce
8. NC Municipal Power Agency # 1 Board of Commissioners
9. Caldwell County Manager’s bi-monthly meeting
10. ElectriCities Grassroots Committee
11. Caldwell County’s Green Commission

**INFORMATION ITEMS:**

1. The Granite Falls Board of Adjustment, the Granite Falls Planning Board, the Granite Falls Recreation Advisory Board, the Granite Falls Merchants’ Association, and the Granite Falls History Committee meetings are cancelled until further notice due to COVID-19.
2. The Granite Falls Land Use Plan Steering Committee will meet virtually on Tuesday, February 23<sup>rd</sup> at 5:00 p.m.
3. The WPCOG MPO/RPO will meet virtally on Wednesday, February 17<sup>th</sup> at 1:00 p.m.
4. The Granite Falls ABC Board will meet Monday, February 15<sup>th</sup> at 5:30 p.m. at the ABC store.

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.

**Reminder: The next Town Council Meeting is a regular meeting on Monday, March 1, 2021, at 6:00 p.m. in the Council Chambers. Participation for this meeting will be done electronically due to COVID-19.**