

Barry Hayes
Mayor

Dr. Caryl B. Burns
Mayor Pro Tem

Jerry T. Church
Town Manager
church@granitefallsnc.com



Council Members

Larry Knight
Jim Mackie
Mike Mackie
Martin D. Townsend
Tracy Townsend

TOWN OF GRANITE FALLS

AGENDA

REGULAR TOWN COUNCIL MEETING

MONDAY, FEBRUARY 4, 2019

4 SOUTH MAIN STREET

6:00 PM

- I. WELCOME - CALL TO ORDER MAYOR BARRY HAYES
- II. INVOCATION COUNCILMAN LARRY KNIGHT
- III. PLEDGE OF ALLEGIANCE MAYOR BARRY HAYES
- IV. RECOGNITION OF VISITORS
- V. SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS
 - A) Interim Water Resources Director, Public Works Director Randy Smith will recognize Tamara Coulter for her promotion to Supervisor and Operator in Responsible Charge of the Wastewater Treatment Facility. Tamara recently earned the Grade 3 Wastewater Certification.
 - B) Electric Services Director Rick Sisk will recognize Jonathan Cook for his promotion to Electric Line Supervisor. Jonathan is certified at Level 4 of the ElectriCities Lineman Career Development Program and will serve as "second in command" in the Electric Department.
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES FROM THE SPECIAL TOWN COUNCIL MEETING HELD JANUARY 7, 2019.
- VIII. TOWN ATTORNEY REPORT BRUCE CANNON
- IX. PUBLIC COMMENT PERIOD
- X. PUBLIC HEARINGS NONE SCHEDULED
- XI. NEW BUSINESS/ACTION ITEMS
 - 1. CONSIDER CHANGE TO THE COUNCIL MEETING SCHEDULE
Council shall consider cancelling the regular meeting scheduled for Monday, February 18, 2019.

2. ZONING TEXT AMENDMENT #1-2019

Town Planner Greg Wilson shall review with the Council the Granite Falls Planning Board meeting held Tuesday, January 22, 2019. The Board considered Zoning Text Amendment #1-2019, submitted by Lorie Khatod. The proposed text amendment would remove the requirement that new residential units in the Central Business District only be occupied by the building owner or business owner. A new residential unit would still not be allowable on the main level (street level) and would still be processed as a Conditional Use. (See attachment #1.)

The Planning Board voted unanimously to recommend that the Town Council approve Zoning Text Amendment #1-2019.

Action Requested: Review and call for a public hearing on Zoning Text Amendment #1-2019 at the Regular Town Council Meeting scheduled for Monday, March 4, 2019.

3. ZONING TEXT AMENDMENT #2-2019

Town Planner Greg Wilson shall review with the Council the Granite Falls Planning Board meeting held Tuesday, January 22, 2019. The Board considered Zoning Text Amendment #2-2019, submitted by Sue Bumgarner. The proposed text amendment would modify the standards for manufactured homes when they are set up in a manufactured home park in the Residential Mobile Home (RMH) District. The standards for manufactured homes being set up on an individual parcel of land would remain unchanged. (See attachment #2.)

The Planning Board voted unanimously to recommend that the Town Council approve Zoning Text Amendment #2-2019.

Action Requested: Review and call for a public hearing on Zoning Text Amendment #2-2019 at the Regular Town Council Meeting scheduled for Monday, March 4, 2019.

4. ZONING TEXT AMENDMENT #3-2019

Town Planner Greg Wilson shall review with the Council the Granite Falls Planning Board meeting held Tuesday, January 22, 2019. The Board considered Zoning Text Amendment #3-2019, submitted by James McKee. The proposed text amendment would allow for larger accessory structures as a Conditional Use in the R-15, Single Family Residential District. Any structure exceeding the standard maximum size allowed would be subject to several stated conditions including a minimum lot size of one acre. The Board of Adjustment would be able to require additional measures, if needed, to ensure compatibility with adjacent land uses. All other standards for accessory structures would still apply. (See attachment #3.)

The Planning Board voted unanimously to recommend that the Town Council approve Zoning Text Amendment #3-2019.

Action Requested: Review and call for a public hearing on Zoning Text Amendment #3-2019 at the Regular Town Council Meeting scheduled for Monday, March 4, 2019.

5. 2018 FIRE DEPARTMENT ANNUAL REPORT

Granite Falls Fire Chief Brian Bennett will present the 2018 Fire Department Annual Report. (See attachment #4.)

6. 2018 ELECTRIC DEPARTMENT ANNUAL REPORT

Granite Falls Electric Services Director Rick Sisk will present the 2018 Electric Department Annual Report. (See attachment #5.)

7. 2018 WATER RESOURCES ANNUAL REPORT

Interim Water Resources Director, Public Works Director Randy Smith will present the 2018 Wastewater and Water Treatment Departments Annual Reports. (See attachment #6.)

8. 2018 PUBLIC WORKS DEPARTMENT ANNUAL REPORT

Granite Falls Public Works Director Randy Smith will present the 2018 Public Works Department Annual Report. (See attachment #7.)

9. ASPLUNDH TREE EXPERT COMPANY AGREEMENT

Council is requested to approve the General Agreement with Asplundh Tree Expert Co. for March 11, 2019 through March 14, 2020 and to authorize the Town Manager to execute the agreement on behalf of the Town. The agreement establishes compensation, obligations and insurance requirements, etc. There are no significant changes to the terms and conditions and the agreement includes rate increases of approximately 3.5% per hour or approximately \$1,400 per year. (See attachment #8.)

10. ASPLUNDH STORM EMERGENCY PROCEDURE - TREE CREWS

Council is requested to approve the Storm Emergency Procedure – Tree Crews Terms and Conditions with Asplundh Tree Expert Co. for March 11, 2019 through March 14, 2020 and to authorize the Town Manager to execute the contract on behalf of the Town. The terms, rates and conditions are the same as the 2013, 2014, 2015, 2016, 2017, & 2018 contracts. (See attachment #9.)

11. ABC EXPENDITURE STATEMENTS

The principals of the local schools have submitted their expenditure statements for the quarter ended December 31, 2018 for your review and comments. (See attachment #10.)

12. ABC FINANCIAL STATEMENTS

The Granite Falls ABC Board has submitted the financial statement for the six-month period ended December 31, 2018 for your review and comments. (See attachment #11.)

13. APPROVE BUDGET AMENDMENT #5 FY 2018-2019

Finance Officer Marsha Harbison requests the Council approve budget amendment #5 for fiscal year 2018. (See attachment #12.)

Increase General Fund Budgeted Revenue – ABC Receipts	\$20,000.00
Increase General Fund Budgeted Revenue – ABC School Receipts	\$10,000.00
Increase General Fund Budgeted Revenue – ABC Law Enforcement Receipts	\$4,000.00
Increase General Fund Budgeted Revenue – ABC Recreation Receipts	\$3,000.00
Increase General Fund Budgeted Expense – ABC Distribution to Schools	\$10,000.00
Increase General Fund Budgeted Expense – Recreation Capital Outlay	\$27,000.00

14. APPROVE 2ND QUARTER ABC DISTRIBUTION

Town Finance Officer Marsha Harbison requests the Council authorize the distribution of ABC funds for \$9,390.64 to the local schools as follows:

Granite Falls Elementary School	36%	\$3,380.63
Granite Falls Middle School	36%	\$3,380.63
Dudley Shoals Elementary School	<u>28%</u>	<u>\$2,629.38</u>
Total Distribution	<u>100%</u>	<u>\$9,390.64</u>

These funds represent the portion of the ABC Store profit distribution to schools for the second quarter ended 12/31/2018. (See attachment #13.)

Action requested: Council is requested to approve the second quarter ABC distribution to schools as presented.

15. APPROVE AMENDED CAPITAL PROJECTS BUDGET ORDINANCE FOR THE SHUFORD RECREATION ACCESSIBILITY ENHANCEMENT PROJECT

Council is requested to approve an amended capital projects budget ordinance for the Shuford Recreation Accessibility Enhancement Project for the Connect North Carolina Bond (CNCB) Grant through the North Carolina Department of Natural and Cultural Resources (DNCR) Division of Parks and Recreation. The CNCB Grant required the Town to install of two ADA compliant restrooms in the main building and one ADA compliant outdoor restroom near the Veterans monument. Instead of building one ADA compliant outdoor restroom, the Council approved building two outdoor ADA compliant restrooms near the Veterans Monument as part of the 2018-2019 update to the Capital Improvement Plan (CIP). On August 13, 2018, the Council approved spending up to \$140,000 for the two sets of bathrooms. The revised project budget after the completion of the indoor restrooms and after receiving the informal bids for the outdoor restrooms is \$167,000. Town staff is working with Town Engineer Clarence Lockamy, from The Wooten Company, to reduce costs by negotiating with the low-bidder or by rebidding the outdoor restrooms. The \$167,000 is the worst-case scenario and Town Staff plans to use the \$27,000 in incremental ABC Revenue from Budget Amendment #5-2019 if approved earlier tonight, to pay for the additional costs of the restrooms. The indoor renovations cost more than expected due to the challenges of modifying a 50-year-old building and the 14% escalation of construction prices between the original cost estimates and the completion of construction. The outdoor restrooms will cost more than originally expected due to adding an additional outdoor restroom to the project and the 14% escalation of construction prices between the original cost estimates and the anticipated completion of construction. The differences in the original project costs and the revised estimated project costs are shown on page one of Attachment #14. The “bottom line” is that when the project is completed, the Town will have built four ADA compliant restrooms (two indoor, two outdoor) at a total cost to the Town of \$87,000. The revised Capital Projects Ordinance for the Shuford Recreation Accessibility Enhancement Project for the Connect North Carolina Bond Grant is shown on the second page of Attachment #14. (See attachment #14.)

Action requested: Council is requested to approve the revised capital projects budget ordinance for the Shuford Recreation Accessibility Enhancement Project and authorize Town Manager Jerry Church to award the bid for the outdoor restrooms to the lowest responsive, responsible bidder, and to sign all documents required for the construction of the restrooms contingent upon the total cost of the project being less than \$167,000.00.

16. APPROVE CAPITAL PROJECT BUDGET ORDINANCE FOR STATE RESERVE PROJECT LOAN TO REPLACE WATER LINE FROM THE WATER TREATMENT PLANT TO LAUREL STREET

On August 13, 2018, Council approved accepting a \$500,000 loan from the State Reserve Project to replace a water line from the Water Treatment Plant (WTP) to Laurel Street. The 8-inch ductile iron line was installed in 1942 and will be replaced by a 12-inch line that will increase pump rates at the WTP and finished water flow into the Town's water distribution system. This project will cross budget years and requires a Capital Project Budget Ordinance. (See attachment #15.)

Action Requested: Approve Capital Project Budget Ordinance for the State Reserve Project Loan as presented.

17. CONSIDER RESOLUTION IN SUPPORT OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NC DOT) PROJECT NUMBER U-6036

The NC DOT has requested that the Council approve a resolution of support for improvements to Pinewood Road from Bert Huffman Road to US 321 covered under NC DOT Project Number U-6036. (See attachment #16.)

Action Requested: Approve resolution as presented.

XII. OTHER BUSINESS NOT LISTED

XIII. MANAGER UPDATE

Town Manager Jerry Church shall update the Council on the following:

1. Enclosed with your Agenda package is a calendar of events through the end of March 2020. Revisions since the last calendar are highlighted in yellow. Upcoming events include the Caldwell Chamber of Commerce Annual Dinner on Tuesday, February 5, 2019 at 6:00 p.m. at the JE Broyhill Civic Center in Lenoir and the NCLM Town & State Dinner on Wednesday, February 20, 2019 from 4:00 p.m. until 8:00 p.m. at the Convention Center. Reservations are required for both of these events.

Note: Members of the Town Council may attend events that are, or are not, sponsored by the Town but there will be no Council business conducted at any of these events in instances where a quorum of the Council may be present.

XV. COUNCIL COMMITTEE REPORTS

1. WPCOG Policy Board
2. Caldwell County Railroad Policy Board
3. Sales Tax Reinvestment Committee
4. Catawba River Study Committee
5. Metropolitan Planning Organization (MPO) and Technical Coordinating
6. Caldwell County Economic Development Commission (EDC)
7. Corporate Circle – sponsored by Caldwell Chamber of Commerce
8. NC Municipal Power Agency # 1 Board of Commissioners
9. Caldwell County Manager's bi-monthly meeting
10. ElectriCities Grassroots Committee
11. Caldwell County's Green Commission

INFORMATION ITEMS:

1. The Granite Falls Board of Adjustment will meet Wednesday, February 13th at 5:00 p.m.
2. The Granite Falls Planning Board will meet Tuesday, February 26th at 5:00 p.m.
3. The Granite Falls Recreation Advisory Board will meet Monday, February 11th at 6:30 p.m.
4. The Granite Falls History Committee will meet Tuesday, February 19th at 1:00 p.m. at the Baird House.
5. The Granite Falls Merchant's Association (GFMA) will meet Monday, March 4th at noon in the Council Room.
6. The WPCOG MPO/RPO will meet Wednesday, February 27th at 2:00 p.m. at the WPCOG.
7. The Granite Falls ABC Board will meet Monday, February 18th at 5:30 p.m. at the ABC store.

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.

Reminder: The next Town Council Meeting is a Regular Town Council Meeting on Monday, March 4, 2019 at 6:00 p.m. in the Council Chambers.